CHARTER TOWNSHIP OF VAN BUREN BOARD OF TRUSTEES SEPTEMBER 5, 2017 WORK STUDY MEETING 4:00 P.M. TENTATIVE AGENDA

ROLL C	CALL:				
Supervis	or McNamara			Trustee Miller	
Clerk W	right			Trustee White	
Treasure	r Budd			Engineer Nummer	
Trustee I	Frazier			Attorney McCauley	
Trustee N	Martin			Secretary Montgomery	
UNFINI	SHED BUSIN	ESS:			
NEW BU	USINESS:				
1. I	Discussion on th	he 2017 amended	d and 2018 propose	d Downtown Developme	ent Authority (DDA
I	Budget.				
	Discussion on the LDFA) Budget		d and 2018 propose	d Local Development Fir	nance Authority
3. I	Discussion on the		maintenance agreen	nent between the Townsh	hip and Belleville
	Development.				
	Discussion on the exceed \$70,000.	•	layground equipmen	nt for Van Buren Park in	an amount not to
PUBLIC	COMMENT:	:			
CLOSE	D SESSION:				

ADJOURNMENT:

Charter Township of Van Buren REQUEST FOR

Agenda	Item:	·	-	
M/S MEET	ING DA	TE: CEDT	6	2017

BOARD ACTI	ON	!	BOARD MEETING DATE:
Consent Agenda	New Business	Unfinished Business_	Public Hearing
ITEM (SUBJECT)	DDA Presentation of	2017 amended 2018	proposed Budget
DEPARTMENT			
PRESENTER	Susan Ireland, Execu	itive Director	
PHONE NUMBER			
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	Lisa Lothringer, Depu Rob Luce, Detroit Re		
Agenda topic			100 Shakad
ACTION REQUESTED			
N-A			
BACKGROUND - (SUPP	ORTING AND REFERENCE DATA	A, INCLUDE ATTACHMENTS)	
2017 Amended a	nd 2018 Downtown De	evelopment Authority	Budget
BUDGET IMPLICATION			
IMPLEMENTATION NEXT STEP			
DEPARTMENT RECOMM	ENDATION		
COMMITTEE/COMMISS	ION RECOMMENDATION		
ATTORNEY RECOMMEN	DATION		
(May be subject to Atto	orney/Client Privilege and not	available under FOIA)	
ADDITIONAL REMARKS	111.1		
APPROVAL OF SUPERVI	Spr M Laur	un	

			-h	41				
	TOWNSHIP OF VAN BUREN	7/18/2017	<u> </u>				DDA Review and approval: 07-25-2017 amended @ meeting_	DDA Finance Committee <u>July 1</u> !
DOWNTOWN	N DEVELOPMENT AUTHORITY	<u></u> '	150	r			Township Board approval:	
·	<u> </u>	AUDITED	AUDITED	1				Land American
	REVENUE	2015 Actual	2016 Actual	2017 Proposed	2017 Amended	2018 Proposed	Comments 2017 Amendments	Comments 2018 Proposed
	ļ!			,				
247-000-403000	Tax Capture	1,227,307	1,249,238	1,258,000	1,258,000	1,295,740	,	3%
		54,653						Investment Income
	Tax Ref - MTT's - 2009-2012	1						The state of the s
247-000-698-000			+					
			†			1,800,000	n-a	bond issue - bridge widening for pedestrian path
1	Stabilization share appropriationi	10,277	8,421	. [10,598		Due to pers property tax repeal-SofM method of giving back	Due to pers property tax repeal-SofM method of giving b
ı ————	Total Revenue	1,292,237			_	+		
	Total Novolido	1,,-	1,5.2,.	1,	-,	-,		
ı ———	EVERNETT DEC	-	+'	 	 	-		
347 000 703000	EXPENDITURES Director's Salany	75 735	76,789	75.46/	75,464	4 77,351	,	2.50%
247-000-702000		75,735			1	~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~		Dep. Director(2,5%)/Treasury/Bookkeeping/IT
247-000-705000		63,333					DPW Reimbursement	DPW Reimbursement
247-000-706000		23,460	1					Director/Deputy/DPS/Treasury/Bookkeeping/IT
247-000-719000		50,140	58,838					
247-000-719001		#	<u> </u>		165,003			retiree health recommended by auditor
247-000-727000		1,678		-				letterhead, envelopes, Belleville Rd. setup
247-000-740000		12,121						IT, Web Hosting, mobile phones
247-000-801000		5,250						annual audit, continuing disclosure, required reporting
247-000-803-000		3,470	0 8,827		#			General Counsel
247-000-805-000		<u> </u>	-	20,000	- 			Potential MTT Exposure (If lose a tax tribunal) or tax refu
247-000-806000	Parcel Maintenance Fee	17,176	6 17,176	17,176	17,176	6 17,176	6 Annual Assessing Reimbursement	Annual Assessing Reimbursement
247-000-810000	Memberships and Dues	29,017	7 29,499	31,000	31,000	0 6,000	MDA, SEMCOG, ICSC, Crains, MML	MDA, SEMCOG, ICSC, Crains, MML
247-000-818000	Secretary	-				<u> </u>		
247-000-820000	Engineering	15,903	3 44,981	1 20,000	50,000	0 50,000	,	
247-000-821000	Consultant	27,266	6 2,569	9 25,000	0 21,200	25,000	Website revisions/updates/design	Website revisions/updates/design
247-000-822000		44,427				0 47,000	0 Public Safety Day/Communication Assoc/Design Serv	Public Safety Day/Communication Assoc/Design Serv
247-000-860000		1,787	-1				o mileage reimbursement	mileage reimbursement
247-000-861000		4,133					0 MDA workshops, conference, ICSC, Cit. Planner, AED training	MDA workshops/conference/ICSC/grant writing/etc
247-000-900000		17,649			-			brochure inserts, community art brochure, advertisement(s) notic
247-000-910000		4,332						MMRMA
247-000-910001		658				- 	0 MML	MML
247-000-920000		55,426				-		Electric/Water/gas/ Streetlights
247-000-956000		8,967	_					
247-000-930000		72,030	- 		9,000			Phone system contribution & copier for Belleville Rd
	D Placemaking - Site Improvements	12,000	102,200		1,021,020		retention/detention, concrete, bitumius paving, demolitions, etc.	project closeout
		-	+				Office area, garage, wood shop, barn and, toilet rooms	project closeout
	Placemaking - Construction	-	-		1,195,000	100,000		n-a
247-000-973000		-		50.00		40.00	n-a O Sculptures & Community Information Sign	n-a Wayfinding & sculptures
247-000-974000		-	6,312					
			-	175,000			Pedestrian Crossing, may actually occur in States FY 2018	Pedestrian Crossing over I-94
247000-976-000		317,245		25,000			installation and/or repair	sidewalk repairs
247-000-977-000		473,545		-	-		n-a	n-a
247-000-977-002		25,281						
247-000-977-003		278,505		2 -	-	-	approved additional landscape requested by Wayne Co.	n-a
247-000-977-004	4 Traffic Signalization	46,714	+ -	-	-	-		n-a
4	Belleville Road Placemaking	500	7,069	9 - 1,450,000	<u>ا</u> -		Accounting suggested new line items	Accounting suggested new line items
247-000-978000	O Street Lighting	-	_	10,000	00 125,000	ა 100,000	replacement parts, LED conv, ped crossing	replacement parts, LED conv, ped crossing

				V				
	2014	2015 Actual	2016 actual :	2017 Proposed	2017 Amended	2018 proposed	Comments - 2017 amendments	Comments 2018 Proposed
247-000-979000	Belleville Rd. Streetscape	23,593	14,408	20,000	20,000	20,000	Tree/Fence Replacements	Tree/Fence Replacements
247-000-979001	Streetscape Maintenance	27,825	28,018	40,000	46,500	45,000	add'l locations for grass cuts in county rights-of-way & DDA prop	add'l locations for grass cuts in county rights-of-way & DDA pro
247-000-980000	Property Acquisition	8,923	88,160	-	343,940	_	placemaking & rights-of-way	n-a
247-000-981000	Tyler Road Park	-	-	-	-	-	n-a	n-a
247-000-992000	Cost of Issuance	-	-	-	-	200,000	п-а	n-a
247-000-994001	Bnd Principal Payment - 2018		_	-	_	100,000	n-a	Bond Payments through 2032 for Pedestrian overpass
247-000-994-004	Bnd Principal Payment - 2012	195,000	200,000	200,000	200,000	205,000	Bond Payments through 2032 for intersection	Bond Payments through 2032 for intersection
247-000-994-005	Bnd Principal Payment - 2014	105,000	105,000	110,000	110,000	110,000	Bond Payments through 2032 for Belleville Rd traffic signals/ADA	Bond Payments through 2032 for Belleville Rd traffic signals/ADA
247-000-995001	Interest Expense - 2018	-	-	-	-	80,000	n-a	potential bond payment interest
247-000-995-004	Interest Expense - 2012	145,325	141,425	137,425	137,425	133,425	Bond payment interest	Bond payment interest
247-*000-995-005	Interest Expense - 2014	82,363	80,263	77,113	77,113	73,813	Bond payment interest	Bond payment interest
247-000-996000	Handling Fees and Paying Agent	5,391	4,799	6,500	5,750	8,000		
	Total Expenditures	2,269,165	1,606,321	2,994,211	4,224,924	4,207,880		
-	Net Income (Exp)	(976,928)	(293,525)	(1,699,711)	(2,906,326)	(1,062,140)		
	Beginning Fund Balance	8,106,042	7,129,114	5,108,553	6,835,589	3,929,263		
	+ · · · · · · · · · · · · · · · · · · ·	111	(293,525)	(1,699,711)	(2,906,326)	(1,062,140)		
	Total Net Income (expenses)	(976,928)	., (200,020)	(1,000,11)	(2,000,020)			
	Total Net Income (expenses) Ending Fund Balance	7,129,114	6,835,589	3,408,842	3,929,263	2,867,124		
	· · · · · · · · · · · · · · · · · · ·	12		ii				
	· · · · · · · · · · · · · · · · · · ·	7,129,114	6,835,589	ii	3,929,263		. Comments 2017 Amendments	Comments 2018 Proposed
	Ending Fund Balance	7,129,114	6,835,589	3,408,842	3,929,263	2,867,124 2018 Proposed		Comments 2018 Proposed OPEB
	Ending Fund Balance Fund Balance Project Designations OPEB	7,129,114	6,835,589	3,408,842	3,929,263	2,867,124		
	Ending Fund Balance Fund Balance Project Designations OPEB Belleville/Ecorse - 2012 Bond fund	7,129,114	6,835,589 2016 Actual	3,408,842	3,929,263	2,867,124 2018 Proposed 77,260		
	Ending Fund Balance Fund Balance Project Designations OPEB	7,129,114	6,835,589 2016 Actual	3,408,842	3,929,263	2,867,124 2018 Proposed		ОРЕВ
	Ending Fund Balance Fund Balance Project Designations OPEB Belleville/Ecorse - 2012 Bond fund Designated Bond Reserve-2018	7,129,114 2015 Actual 120,000	6,835,589	3,408,842 2017 Proposed	3,929,263 2017 Amended	2,867,124 2018 Proposed 77,260 250,000	OPEB .	OPEB required
	Ending Fund Balance Fund Balance Project Designations OPEB Belleville/Ecorse - 2012 Bond fund Designated Bond Reserve-2018 Designated Bond Reserve - 2012	7,129,114 2015 Actual 120,000 350,000	2016 Actual - 350,000	3,408,842 2017 Proposed 350,000	3,929,263 2017 Amended - - 350,000	2,867,124 2018 Proposed 77,260 250,000 350,000	OPEB required	OPEB required required
	Ending Fund Balance Fund Balance Project Designations OPEB Belleville/Ecorse - 2012 Bond fund Designated Bond Reserve-2018 Designated Bond Reserve - 2012 Designated Bond Reserve 2014	7,129,114 2015 Actual 120,000 350,000 190,000	2016 Actual - 350,000 190,000	3,408,842 2017 Proposed 2017 Proposed 350,000 190,000	3,929,263 2017 Amended - - 350,000 190,000	2,867,124 2018 Proposed 77,260 250,000 350,000 190,000	OPEB required required	OPEB required required required
	Ending Fund Balance Fund Balance Project Designations OPEB Belleville/Ecorse - 2012 Bond fund Designated Bond Reserve-2018 Designated Bond Reserve - 2012 Designated Bond Reserve 2014 Designated Streetscape Mainten	7,129,114 2015 Actual 120,000 350,000 190,000 250,000	2016 Actual 350,000 190,000	3,408,842 2017 Proposed 360,000 190,000 304,000 150,000	3,929,263 2017 Amended 350,000 190,000 314,263	2,867,124 2018 Proposed 77,260 250,000 350,000 190,000 367,000 180,000	OPEB required required	OPEB required required required
	Ending Fund Balance Fund Balance Project Designations OPEB Belleville/Ecorse - 2012 Bond fund Designated Bond Reserve-2018 Designated Bond Reserve - 2012 Designated Bond Reserve - 2014 Designated Streetscape Mainten Designated Public Safety	7,129,114 2015 Actual 120,000 350,000 190,000 250,000 400,000	2016 Actual 350,000 190,000 300,000 150,000	3,408,842 2017 Proposed 350,000 190,000 304,000 150,000 125,000	3,929,263 2017 Amended 350,000 190,000 314,263 180,000	2,867,124 2018 Proposed 77,260 250,000 350,000 190,000 367,000 180,000 348,924	OPEB required required DDA maintenance commitments to Wayne County	required required required DDA maintenance to Wayne County
	Ending Fund Balance Fund Balance Project Designations OPEB Belleville/Ecorse - 2012 Bond fund Designated Bond Reserve-2018 Designated Bond Reserve - 2012 Designated Bond Reserve 2014 Designated Streetscape Mainten Designated Public Safety Public Facilities (Maintenance)	7,129,114 2015 Actual 120,000 350,000 190,000 250,000 400,000 700,000	2016 Actual 350,000 190,000 300,000 150,000 234,400	3,408,842 2017 Proposed 350,000 190,000 304,000 150,000 125,000	3,929,263 2017 Amended 350,000 190,000 314,263 180,000 400,000	2,867,124 2018 Proposed 77,260 250,000 350,000 190,000 367,000 180,000 348,924	required required DDA maintenance commitments to Wayne County repairs to DDA owned property	required required required DDA maintenance to Wayne County
	Ending Fund Balance Fund Balance Project Designations OPEB Belleville/Ecorse - 2012 Bond fund Designated Bond Reserve-2018 Designated Bond Reserve - 2012 Designated Bond Reserve - 2014 Designated Streetscape Mainten Designated Public Safety Public Facilities (Maintenance) Designated Amenities	7,129,114 2015 Actual 120,000 350,000 190,000 250,000 400,000 700,000 200,000	350,000 190,000 300,000 150,000 234,400 212,500	3,408,842 2017 Proposed 350,000 190,000 304,000 150,000 125,000	3,929,263 2017 Amended 350,000 190,000 314,263 180,000 400,000 255,000	2,867,124 2018 Proposed 77,260 250,000 350,000 190,000 367,000 180,000 348,924 169,500	required required DDA maintenance commitments to Wayne County repairs to DDA owned property	required required required DDA maintenance to Wayne County
	Ending Fund Balance Fund Balance Project Designations OPEB Belleville/Ecorse - 2012 Bond fund Designated Bond Reserve-2018 Designated Bond Reserve - 2012 Designated Bond Reserve - 2014 Designated Streetscape Mainten Designated Public Safety Public Facilities (Maintenance) Designated Amenities Designated Property Acquisition	7,129,114 2015 Actual 120,000 350,000 190,000 250,000 400,000 700,000 200,000 995,000	350,000 190,000 300,000 150,000 234,400 212,500 350,000	3,408,842 2017 Proposed 350,000 190,000 304,000 150,000 125,000 113,500	3,929,263 2017 Amended 350,000 190,000 314,263 180,000 400,000 255,000 320,000	2,867,124 2018 Proposed 77,260 250,000 350,000 190,000 367,000 180,000 348,924 169,500 58,000	required required DDA maintenance commitments to Wayne County repairs to DDA owned property Community Art, Information signage	required required required required DDA maintenance to Wayne County repairs to DDA owned property
	Fund Balance Fund Balance Project Designations OPEB Belleville/Ecorse - 2012 Bond fund Designated Bond Reserve-2018 Designated Bond Reserve - 2012 Designated Bond Reserve 2014 Designated Streetscape Mainten Designated Public Safety Public Facilities (Maintenance) Designated Amenities Designated Property Acquisition Designated Public/Private Partnership	7,129,114 2015 Actual 120,000 350,000 190,000 250,000 400,000 700,000 200,000 995,000	350,000 190,000 300,000 150,000 234,400 212,500 350,000 2,750,000	3,408,842 2017 Proposed 350,000 190,000 304,000 150,000 125,000 113,500 2,000,000	3,929,263 2017 Amended 350,000 190,000 314,263 180,000 400,000 255,000 320,000 300,000	2,867,124 2018 Proposed 77,260 250,000 350,000 190,000 367,000 180,000 348,924 169,500 58,000 300,000 188,000	required required DDA maintenance commitments to Wayne County repairs to DDA owned property Community Art, Information signage	required required required required DDA maintenance to Wayne County repairs to DDA owned property grant match
	Fund Balance Fund Balance Project Designations OPEB Belleville/Ecorse - 2012 Bond fund Designated Bond Reserve-2018 Designated Bond Reserve - 2012 Designated Bond Reserve - 2014 Designated Bond Reserve Balanten Designated Public Safety Public Facilities (Maintenance) Designated Amenities Designated Property Acquisition Designated Public/Private Partnership Designated Placemaking	7,129,114 2015 Actual 120,000 350,000 190,000 250,000 400,000 700,000 200,000 995,000 900,000	350,000 190,000 300,000 150,000 234,400 212,500 350,000 2,750,000	3,408,842 2017 Proposed 350,000 190,000 304,000 125,000 113,500 2,000,000 - 120,000	3,929,263 2017 Amended 350,000 190,000 314,263 180,000 400,000 255,000 320,000 300,000 275,000	2,867,124 2018 Proposed 77,260 250,000 350,000 190,000 367,000 180,000 348,924 169,500 58,000 300,000 188,000 0 187,500	required required DDA maintenance commitments to Wayne County repairs to DDA owned property Community Art, Information signage I-94 Ped Crossing - State of Michigan/SEMCOG/2018/match prog. If something unexpected happens	required required required required DDA maintenance to Wayne County repairs to DDA owned property grant match
	Fund Balance Fund Balance Project Designations OPEB Belleville/Ecorse - 2012 Bond fund Designated Bond Reserve-2018 Designated Bond Reserve - 2012 Designated Bond Reserve - 2014 Designated Streetscape Mainten Designated Public Safety Public Facilities (Maintenance) Designated Amenities Designated Property Acquisition Designated Public/Private Partnership Designated Placemaking Marketing Retention & Recruitment	7,129,114 2015 Actual 120,000 190,000 250,000 400,000 700,000 200,000 995,000 900,000	350,000 190,000 300,000 150,000 234,400 212,500 350,000 2,750,000 1,550,000 225,000	3,408,842 2017 Proposed 350,000 190,000 304,000 125,000 113,500 2,000,000 - 120,000 56,342	3,929,263 2017 Amended 350,000 190,000 314,263 180,000 400,000 255,000 320,000 300,000 275,000 195,000	2,867,124 2018 Proposed 77,260 250,000 350,000 190,000 367,000 180,000 348,924 169,500 58,000 300,000 188,000 0 187,500	required required DDA maintenance commitments to Wayne County repairs to DDA owned property Community Art, Information signage I-94 Ped Crossing - State of Michigan/SEMCOG/2018/match prog. If something unexpected happens	required required required required DDA maintenance to Wayne County repairs to DDA owned property grant match
	Fund Balance Fund Balance Project Designations OPEB Belleville/Ecorse - 2012 Bond fund Designated Bond Reserve-2018 Designated Bond Reserve - 2012 Designated Bond Reserve - 2014 Designated Streetscape Mainten Designated Public Safety Public Facilities (Maintenance) Designated Amenities Designated Property Acquisition Designated Public/Private Partnership Designated Placemaking Marketing Retention & Recruitment Designated Ecorse to Tyler	7,129,114 2015 Actual 120,000 190,000 250,000 400,000 200,000 995,000 900,000 326,612 1,800,000	350,000 190,000 300,000 150,000 234,400 212,500 350,000 2,750,000 2,750,000 225,000 523,665	3,408,842 2017 Proposed 350,000 190,000 304,000 125,000 113,500 2,000,000 - 120,000 56,342	3,929,263 2017 Amended 350,000 190,000 314,263 180,000 400,000 255,000 320,000 300,000 275,000 195,000 1,150,000	2,867,124 2018 Proposed 77,260 250,000 350,000 190,000 180,000 348,924 169,500 58,000 300,000 188,000 187,500 200,940	required required DDA maintenance commitments to Wayne County repairs to DDA owned property Community Art, Information signage I-94 Ped Crossing - State of Michigan/SEMCOG/2018/match prog. If something unexpected happens	required required required public required DDA maintenance to Wayne County repairs to DDA owned property grant match
	Fund Balance Fund Balance Project Designations OPEB Belleville/Ecorse - 2012 Bond fund Designated Bond Reserve-2018 Designated Bond Reserve - 2012 Designated Bond Reserve - 2014 Designated Streetscape Mainten Designated Public Safety Public Facilities (Maintenance) Designated Amenities Designated Property Acquisition Designated Public/Private Partnership Designated Placemaking Marketing Retention & Recruitment Designated Ecorse to Tyler	7,129,114 2015 Actual 120,000 190,000 250,000 400,000 200,000 995,000 900,000 326,612 1,800,000	350,000 190,000 300,000 150,000 234,400 212,500 350,000 2,750,000 2,750,000 225,000 523,665	3,408,842 2017 Proposed 350,000 190,000 304,000 125,000 113,500 2,000,000 - 120,000 56,342	3,929,263 2017 Amended 350,000 190,000 314,263 180,000 400,000 255,000 320,000 300,000 275,000 195,000 1,150,000	2,867,124 2018 Proposed 77,260 250,000 350,000 190,000 180,000 348,924 169,500 58,000 300,000 188,000 187,500 200,940	required required DDA maintenance commitments to Wayne County repairs to DDA owned property Community Art, Information signage I-94 Ped Crossing - State of Michigan/SEMCOG/2018/match prog. If something unexpected happens	required required required public required DDA maintenance to Wayne County repairs to DDA owned property grant match
	Fund Balance Fund Balance Project Designations OPEB Belleville/Ecorse - 2012 Bond fund Designated Bond Reserve - 2012 Designated Bond Reserve - 2014 Designated Bond Reserve 2014 Designated Streetscape Mainten Designated Public Safety Public Facilities (Maintenance) Designated Property Acquisition Designated Public/Private Partnership Designated Placemaking Marketing Retention & Recruitment Designated Ecorse to Tyler Undesignated	7,129,114 2015 Actual 120,000 190,000 250,000 400,000 200,000 995,000 900,000 326,612 1,800,000 897,502	350,000 190,000 300,000 150,000 234,400 212,500 350,000 2,750,000 2,750,000 225,000 523,665 25	3,408,842 2017 Proposed 350,000 190,000 304,000 150,000 125,000 113,500 2,000,000 - 120,000 56,342 0	3,929,263 2017 Amended 350,000 190,000 314,263 180,000 400,000 255,000 320,000 300,000 275,000 195,000 1,150,000 0	2,867,124 2018 Proposed 77,260 250,000 350,000 190,000 367,000 180,000 348,924 169,500 58,000 300,000 188,000 200,940 (0)	required required DDA maintenance commitments to Wayne County repairs to DDA owned property Community Art, Information signage I-94 Ped Crossing - State of Michigan/SEMCOG/2018/match prog. If something unexpected happens	required required required required DDA maintenance to Wayne County repairs to DDA owned property grant match
	Fund Balance Fund Balance Project Designations OPEB Belleville/Ecorse - 2012 Bond fund Designated Bond Reserve-2018 Designated Bond Reserve - 2012 Designated Bond Reserve 2014 Designated Streetscape Mainten Designated Public Safety Public Facilities (Maintenance) Designated Property Acquisition Designated Property Acquisition Designated Public/Private Partnership Designated Placemaking Marketing Retention & Recruitment Designated Ecorse to Tyler Undesignated Total Fund Balance	7,129,114 2015 Actual 120,000 190,000 250,000 400,000 200,000 995,000 900,000 326,612 1,800,000 897,502	350,000 190,000 300,000 150,000 234,400 212,500 350,000 2,750,000 2,750,000 225,000 523,665 25	3,408,842 2017 Proposed 350,000 190,000 304,000 150,000 125,000 113,500 2,000,000 - 120,000 56,342 0	3,929,263 2017 Amended 350,000 190,000 314,263 180,000 400,000 255,000 320,000 300,000 275,000 195,000 1,150,000 0	2,867,124 2018 Proposed 77,260 250,000 350,000 190,000 180,000 189,500 58,000 300,000 188,000 0 187,500 0 200,940 (0)	required required DDA maintenance commitments to Wayne County repairs to DDA owned property Community Art, Information signage I-94 Ped Crossing - State of Michigan/SEMCOG/2018/match prog. If something unexpected happens	required required required public required DDA maintenance to Wayne County repairs to DDA owned property grant match

Charter Township of Van Buren REQUEST FOR BOARD ACTION

Agenda 🛚	Item:	
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WORK STUDY MEETING DATE: 09/05/17

BOARD MTG. DATES: N/A

Consent Agenda	New B	usiness <u>X</u>	Unfinished Business	Public Hearing
ITEM (SUBJECT)	Local Deve	elopment Fin	ance Authority (LDF	A) Budget Presentation
DEPARTMENT	Planning 8	k Economic D	Development	
PRESENTER	Ron Akers	, AICP, Dire	ctor of Planning & E	conomic Development
PHONE NUMBER	734-699-8	913		
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	Michael Do	otson, Chairp	person of the LDFA	
Agenda topic				
ACTION REQUESTED				
To give a present of the LDFA board			2018 LDFA budget a	and an update on the activities
BACKGROUND - (SUPPO	ORTING AND RI	FERENCE DATA,	INCLUDE ATTACHMENTS)	
Will provide prese	entation at	meeting.		
BUDGET IMPLICATION	N/A			
IMPLEMENTATION NEXT STEP	N/A			
DEPARTMENT RECOMM	ENDATION	N/A	ant kindige Anterest Halk Construction between the experience and the American Construction of Construction C	endanteinarian en en engelen arpiteinarian anapet plate lan en al enta yan anapetale contributer esti, nomet ya basan izan este en agus esta en
COMMITTEE/COMMISS	ION RECOMME	ndation N/		
ATTORNEY RECOMMEN	DATION N	/A		мисти на поста по выполня на поста по места по место на поста на поста на поста на поста на поста на поста на п Поста на поста на поста на поста по на поста по место на поста
(May be subject to Atto	rney/Client Priv	ilege and not av	ailable under FOIA)	
ADDITIONAL REMARKS	1-11	1/1//	energy management permit left y translated he plant it majorite had by extragret energies it is specified and permit in a perm	op op standing from the standing of the standi
APPROVAL OF SUPERVI	sor /	17 M	UL	

Charter Township of Van Buren LDFA Fund

2015 2016 2017	720,892	607,256	617,851	667,962	745,383	it)	Fund Balance (Deficit)
2015 2016 2017	113,636	(60,706)	(35,179)	(77,420)	(5,043,640)	over expenses	Excess of revenues of
2015 2016 2017	607,256	667,962	653,030	745,383	5,789,022	Ince	Beginning Fund Balar
2015 2016 2017							
2015 2016 2017 2017 2017 2018 Actual Actu	113,636	(60,706)	(35,179)	(77,420)	(5,043,640)	Net Income (Expense)	
2015 2016 2017	637,581	637,382	637,381	679,725	18,620,189	Total Expenditures	
2015 2016 2017 2017 2018 2016 2017 2017 2018 2016 2017 2017 2018	500	301	300	500	300	Handling Fees	251-000-996-000
2015 2016 2017	521,081	521,081	521,081	552,925	420,701	Interest Expense	251-000-995-000
2015 2016 2017	ı	ı	1	•		Deposit with Bond Escrow Agent	251-000-994-001
2015 2016 2017 2017 2018 2016 2017	1	1		t	575,000	Bond Principal	251-000-994-000
2015 2016 2017 2017 2018 2016 2017 2017 2018	I	1	1	ľ	174,056	Bond Issuance Costs	251-000-992-000
2015 2016 2017 2017 2018 2016 2017 2017 2018		į.	t	ı	THE RESERVE THE PROPERTY OF TH	Ecorse/Hannan Rd. Improve	251-000-972-000
2015 2016 2017 2017 2018 2016 2017 2017 2018	2,000	2,000	2,000	239	2,044	Other	251-000-956-000
2015 2016 2017 2017 2018 2016 2017 2017 2018	1,000	1,000	1,000	6,075	750	Consultant	251-000-803-000
2015 2016 2017 2017 2017 2018 2018 2017 2017 2018	100,000	100,000	100,000	108,061	80,191	Attorney Fees	251-000-802-000
2015 2016 2017 2017 2017 2018 2018 2018 2017 2018	5,000	5,000	5,000	3,925	6,465	Auditing/Accounting	251-000-801-000
2015 2016 2017 2017 2017 2018 2018 2017 2017 2018 2018 2018 2017 2018		ı	I.	1	E	Postage	251-000-728-000
2015 2016 2017 2017 2017 2018	Į.	1	1	Ė	1	Office Supplies	251-000-727-000
2015 2016 2017 2017 2018 2018 2018 2017 2018	1,000	1,000	1,000	1,000	1,000	Allocated Fringes	251-000-719-000
2015 2016 2017 2017 20 Actual Actual Budget Amended Property Tax Capture Property Tax Capture 520,812 526,111 502,043 514,045 68 Local Comm Stabilization Approp. 15,731 75,561 99,659 62,131 63,131 63,	3,000	3,000	3,000	3,000	3,000	Employee Wages - Administrative	251-000-705-000
2015 2016 2017 2017 20 Actual Actual Budget Amended Property Tax Capture 520,812 526,111 502,043 514,045 68 Local Comm Stabilization Approp. 15,731 75,561 99,659 62,131 8 Bond Sales Proceeds 12,190,000 - - - - - Bond Premium 820,737 - - - - - Transfer In for debt service 13,576,549 602,305 602,202 576,676 71 Director Salary 2,000 2,000 2,000 2,000 2,000 2,000	2,000	2,000	2,000	2,000	2,000	Secretary	251-000-703-000
2015 2016 2017 2017 20 Actual Actual Budget Amended Prop Property Tax Capture 520,812 526,111 502,043 514,045 68 Local Comm Stabilization Approp. 15,731 75,561 99,659 62,131 9 Interest Income 29,269 633 500 500 500 Bond Sales Proceeds 12,190,000 - - - - - Transfer In for debt service 820,737 - - - - - - - Total Revenue 13,576,549 602,305 602,202 576,676 74	2,000	2,000	2,000	2,000	2,000	Director Salary	251-000-702-000
2015 2016 2017							Expenditures:
Property Tax Capture 520,812 526,111 502,043 514,045 6 Local Comm Stabilization Approp. 15,731 75,561 99,659 62,131 Bond Sales Proceeds 12,190,000 - - - Transfer In for debt service 820,737 - - -	751,217	576,676	602,202	602,305	13,576,549	Total Revenue	
Property Tax Capture 520,812 526,111 502,043 514,045 62,131 Bond Sales Proceeds 12,190,000 - - - - - Bond Premium 820,737 - - - - -		ī	1	1	t	Transfer In for debt service	251-000-
2015 2016 2017 2017 2 Actual Actual Budget Amended Project Property Tax Capture 520,812 526,111 502,043 514,045 6 Local Comm Stabilization Approp. 15,731 75,561 99,659 62,131 6 Interest Income 29,269 633 500 500 Bond Sales Proceeds 12,190,000 - - - -	ı	I	I	1	820,737	Bond Premium	251-000-699-000
2015 2016 2017 2017 2 Actual Actual Budget Amended Pro Property Tax Capture 520,812 526,111 502,043 514,045 6 Local Comm Stabilization Approp. 15,731 75,561 99,659 62,131 6 Interest Income 29,269 633 500 500	E	1	ſ		12,190,000	Bond Sales Proceeds	251-000-698-000
Property Tax Capture 520,812 520,812 526,111 502,043 514,045 62,131 Local Comm Stabilization Approp. 15,731 75,561 99,659 62,131	4,634	500	500	633	29,269	Interest Income	251-000-664-000
2015 2016 2017 2017 2 Actual Actual Actual Budget Amended Projecty Tax Capture 520,812 526,111 502,043 514,045 6	96,178	62,131	99,659	75,561	15,731	Local Comm Stabilization Approp.	251-000-573-000
2015 2016 2017 2017 Actual Actual Budget Amended	650,405	514,045	502,043	526,111	520,812	Property Tax Capture	251-000-403-000
2016 2017 2017 Actual Budget Amended							Revenue:
2016 2017 2017	Proposed	Amended	Budget	Actual	Actual		
	2018	2017	2017	2016	2015		

Charter Township of Van Buren REQUEST FOR

BOARD ACTION

Agenda Item:	Procedure and the growth of the state of the
Work Study Date:	09/05/17
Board Meeting:	09/05/17

Consent Agenda	New Business_X	Unfinished Business:	Public Hearing
ITEM (SUBJECT)	Granting approval of the Belleville Development a Michigan 48111		
DEPARTMENT	Planning		
PRESENTER	Matthew R. Best, Deputy I	Director of Planning and E	conomic Development
PHONE NUMBER	(734) 699-8913		
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	Ron Akers, Director of Plan	nning and Economic Deve	lopment
Agenda topic			
ACTION REQUESTED			
46418 N I-94 Ser	l of the Stormwater Mainter vice Drive, and authorize thed ed permit and resolution.	_	•
BACKGROUND - (SUPPO	PRTING AND REFERENCE DATA, INCLU	JDE ATTACHMENTS)	nances and distributed designs accounted for provinced when the stress and activities the solution of the School and Consequent and the good and account account and account account and account account account and account account account account and account accoun
	esignates that the property o es on the property at 46418		r and maintain the
BUDGET IMPLICATION	None		.
IMPLEMENTATION NEXT STEP	Supervisor or his designe	e to sign Agreement.	talescendificación con esta finamental como que para forma so del esta de distrito condecido de desegora, ses politica (Anti-
DEPARTMENT RECOMME	ENDATION Approval		THE CONTRACTOR OF THE CONTRACT
COMMITTEE/COMMISSI		antiga limpo atta ai vagoras papalasastigas altaks del Richarli kanesti Janksanasa var kapi nina Richarli valambatuda Afrikali kanesti	
ATTORNEY RECOMMEND	The document wa	s reviewed by the Townsh	nip Attorney.
(May be subject to Attor	rney/Client Privilege and not available	e under FOIA)	
ADDITIONAL REMARKS	This is the standard agre property owner.	ement between Van Burer	n Township and a
APPROVAL OF SUPERVIS	= 1/V/rs)	<u></u>	

RESOLUTION 2017-

CHARTER TOWNSHIP OF VAN BUREN TOWNSHIP BOARD

LONG TERM MAINTENANCE OF STORM WATER MANAGEMENT SYSTEM FOR BELLEVILLE DEVELOPMENT, INC.

At a	Regular	Meeting	of the	Charter	Township	of V	/an I	Buren	Board	of	Trustees
on _			2017, t	he follow	ving resolut	tion v	was	offered	d		

WHEREAS, chapter 7 of the Wayne County Storm Water Management Ordinance ("Wayne County Ordinance"), requires storm water management systems to be maintained in perpetuity to ensure that the systems function properly as designed; and,

WHEREAS, Rule 1001 of the Wayne County Storm Water Management Administrative Rules ("Administrative Rules") requires applicants for storm water construction approval to submit long term maintenance plans as part of an application for storm water construction approval; and,

WHEREAS, Belleville Development Inc., ("Developer"), as property owner, has applied to the Wayne County Department of Public Services for a storm water construction approval with respect to a project named Towne Place Suites ("Project") located at 46418 North I-94 Service Drive in Belleville, Michigan 48111; and,

WHEREAS, Developer's application for storm water construction approval has been assigned permit review number R-16-280; and permit number M-49723; and,

WHEREAS, Developer submitted a plan to the County and the Township ("Plan") for long term maintenance of the storm water management system at the Project pursuant to Rule 801, which Plan has been tentatively approved by the County pending issuance of this resolution; and,

WHEREAS, the Plan has been reviewed and approved by the Township engineer and Planning Commission, in accordance with the development of the Project, located at 46418 North I-94 Service Drive, Belleville, MI 48111 (parcel V125-83-064-99-0002-701) in Van Buren Township by the Developer, a Michigan company, whose address is 31100 Stephenson Highway, Madison Heights, MI 48071; and,

WHEREAS, the Township has agreed to assume jurisdiction and accept responsibility for long term maintenance of the storm water management system at the Project in perpetuity, in the event the Developer does not maintain the storm water Plan for the Project; subject, however, to the storm water management system maintenance and repair agreement ("Agreement") between the Township and Developer as authorized by Rule 1002 by which the Developer shall undertake this responsibility, and provided further the said acceptance of

jurisdiction and maintenance excludes all storm water related structures in Wayne County's rights of ways associated with or part of the Project by the Developer on a parcel of land known as 46418 North I-94 Service Drive, Belleville, MI 48111 (parcel V125-83-064-99-0002-701).

NOW THEREFORE BE IT RESOLVED, that the Charter Township of Van Buren, subject to the Rule 1002 Agreement, assumes jurisdiction over and accepts responsibility for long term maintenance of the storm water management system at the Project pursuant to the Wayne County Ordinance, the Administrative Rules, the Plan, and the storm water construction approval issued by Wayne County;

BE IT FURTHER RESOLVED, that the Supervisor and/or Clerk be and hereby are authorized to execute a Wayne County storm drainage maintenance permit number M-49723 on behalf of the Charter Township of Van Buren in connection with the Project by the Developer on a parcel of land known as 46418 North I-94 Service Drive (parcel V125-83-064-99-0002-701) in Van Buren.

BE IT FURTHER RESOLVED, that the Supervisor and Clerk be and hereby are authorized to execute a Storm Water Management System Maintenance & Repair Agreement with the Developer for the Project to require Developer to assume all costs for maintenance and operation of storm sewer facilities outside of the Wayne County rights of ways associated with or part of the Project by the Developer as owner of the property in Van Buren Township.

AYES:
NAYS:
ABSENT:
I, Leon Wright, Clerk of the Charter Township of Van Buren, do hereby
certify that the foregoing is a true and correct copy of a Resolution adopted by
the Charter Township of Van Buren Board of Trustees, at a regular meeting held
on this day of September, 2017.
· · · · · · · · · · · · · · · · · · ·
Leon Wright, CMC
Clerk, Charter Township of Van Buren

STORM WATER MANAGEMENT SYSTEM MAINTENANCE AND REPAIR AGREEMENT

This Storm Water Management System Maintenance and Repair Agreement ("AGREEMENT") is made and entered into as of _______, 2017, by and among the CHARTER TOWNSHIP OF VAN BUREN, a Michigan body public, with principal offices located at 46425 Tyler Road, Van Buren Township, Michigan 48111, hereafter referred to as the "TOWNSHIP"; and BELLEVILLE DEVELOPMENT, INC., a Michigan company, whose principal office is located at 31100 Stephenson Highway, Madison Heights, Michigan 48071, hereafter referred to as the "OWNER". The TOWNSHIP and the OWNER are collectively referred to in this AGREEMENT as the "PARTIES".

WITNESSETH:

WHEREAS, the OWNER owns a certain real property located at 46418 N. I-94 Service Drive, in Van Buren Township, Wayne County, Michigan, and described in the legal description attached as Exhibit A (the "PROPERTY"); and

WHEREAS, the OWNER proposes to develop the PROPETY as a commercial hotel facility and in connection therewith has submitted a storm water management system plan to Wayne County and the TOWNSHIP (the "PLAN"); and

WHEREAS, Wayne County requires that the construction, maintenance and repair responsibilities for any proposed storm water management system to be constructed in Van Buren Township, including the storm water management system to be constructed within the PROPERTY as part of the construction and development of the hotel facility and connected to the Wayne County storm water management system, be accepted by Van Buren Township; and

WHEREAS, the TOWNSHIP has adopted a resolution as required by the Wayne County Office of Public Services to assume jurisdiction of said on-site storm water management system, said jurisdiction having been assumed by the TOWNSHIP at the request of and benefit for the OWNER in order to complete construction of the proposed hotel facility and accommodate the OWNER and all future owners of the PROPERTY and/or hotel facility; and

WHEREAS, the OWNER wishes to outlet storm drainage from the PROPERTY through connection(s) within the PROPERTY being made by the OWNER. As shown on Exhibit A, attached hereto and made a part hereof by reference, the connections are hereinafter referred to as the "CONNECTIONS" and the proposed storm water management system to be constructed as part of the proposed hotel facility and which will access via the CONNECTIONS is hereinafter referred to as the "FACILITY"; and

WHEREAS, the TOWNSHIP has received permit number M-49723 (the "PERMIT") attached as Exhibit C issued by Wayne County authorizing the construction, operation and maintenance of the PLAN, the CONNECTIONS and the FACILITY; and

WHEREAS, the TOWNSHIP and the OWNER desire to transfer the responsibilities of the PERMIT from the TOWNSHIP to the OWNER, or the OWNERS's successors and assigns, and confirm the terms and conditions of said transfer of responsibilities by this AGREEMENT.

NOW THEREFORE, in consideration of the premises, the foregoing recitals fully incorporated into this AGREEMENT and undertakings of the PARTIES set forth in this AGREEMENT, the PARTIES agree as follows:

- 1. The OWNER shall be responsible for and shall pay all costs related to the construction, operation, maintenance and repair of the FACILITY. The OWNER shall be responsible for all subsequent liabilities and costs for the maintenance, operation, repair and replacement of the FACILITY. The OWNER shall be fully, completely and unconditionally responsible for, shall assume all TOWNSHIP obligations under the PERMIT and shall pay all costs related to performing the requirements of the PERMIT and PLAN.
- 2. The TOWNSHIP may enter upon the PROPERTY upon reasonable notice for the purposes of inspecting, repairing and maintaining said storm drainage system and private sewer pipe, in which event the OWNER agrees to pay to the TOWNSHIP all charges and expenses incurred thereon. In the event that the OWNER shall, at any time, fail to carry out the responsibilities specified within this Agreement, and/or in the event of a failure to preserve and/or maintain the FACILITY in reasonable order and condition, the TOWNSHIP may serve written notice upon the OWNER setting forth the deficiencies in maintenance and/or preservation along with a demand that the deficiencies be cured within a stated reasonable time period and, if not cured, the TOWNSHIP shall thereupon have the power and authority, but not the obligation, to enter upon the PROPERTY, or cause its agents or contractors to enter the PROPERTY and perform such obligation or take such corrective measures as reasonably found by the TOWNSHIP to be appropriate or necessary. The cost and expense of making and financing such actions by the TOWNSHIP, including notices by the TOWNSHIP and reasonable legal fees incurred by the TOWNSHIP, plus an administrative fee in an amount not to exceed twenty-five (25%) percent of the total of all such costs and expenses incurred, shall be paid by the OWNER within thirty (30) days of a billing to the OWNER. All unpaid amounts may be placed on the delinquent tax roll of the TOWNSHIP and shall accrue interest and penalties, and shall be collected as, and shall be deemed delinquent real property taxes, according to the laws made and provided for the collection of delinquent real property taxes. In the discretion of the TOWNSHIP, such costs and expenses may be collected by suit initiated against the OWNER and in such event; the OWNER shall pay all court costs and reasonable attorney fees incurred by the TOWNSHIP in connection with such suit.
- The CONNECTIONS shall be designed to restrict its storm water flow capacity to the amount shown on Exhibit A within the FACILITY for the purpose of draining the proposed hotel facility in the manner described on Exhibit A.
- 4. The TOWNSHIP shall assign the PERMIT to the OWNER, its successors and assigns, and the OWNER and its successors and assigns shall be bound by the PERMIT and the conditions of the Storm Water Discharge Permit issued by the Wayne County Department of Public Services and the Storm Sewer Maintenance Schedule as described on Exhibit B of this AGREEMENT.
- 5. In the event that operation, maintenance or repair of the FACILITY becomes necessary, in the opinion of the regulating agencies, and the OWNER or its successors or assigns does not undertake the operation, maintenance or repair of the FACILITY within sixty (60) days after written notice from the regulating agencies, then the OWNER or its successors or assigns shall become responsible for any and all costs to the TOWNSHIP for operation, maintenance or repair of the FACILITY, which costs shall be borne by the OWNER or its successors or assigns.
- 6. If in the future, Wayne County or any other public agency imposes higher or additional standards or requirements, those additional standards or requirements shall be deemed to automatically become part of the maintenance and repair obligations of the OWNER. It is the intention of the PARTIES that all costs

associated with or attributable to the FACILITY will at all times be paid by the OWNER as the OWNER's sole responsibility, cost and expense.

- 7. The OWNER shall defend, indemnify and save harmless the TOWNSHIP, its employees, agents, servants and elected officials, from any claims, costs, demands, actions, injuries, expenses, reasonable attorney fees and damages of any kind or nature whatsoever, fixed or contingent, known or unknown, which occur to property, flooding of lands, personal injury or diminution arising out of or in any way connected with the design, construction, ownership, inspection, maintenance, repair, operation (or omission in such regard) or use of the FACILITY or the CONNECTIONS or the use of the Wayne County storm water management system to drain the FACILITY or the CONNECTIONS, which arise out of carrying storm drainage from the hotel facility into the CONNECTIONS, or on account of any damages to the hotel facility, flooding of the hotel facility or diminution in the use of the CONNECTIONS, or the failure of the OWNER to comply with the requirements of the PERMIT or the PLAN or any other obligations of this AGREEMENT; provided, however, that the foregoing indemnity obligations shall not extend to claims, costs, demands, actions, injuries, expenses, attorney fees or damages arising from the negligence or willful misconduct of the TOWNSHIP, its employees, agents, servants or elected officials.
- 8. This AGREEMENT shall continue in force for as long as the TOWNSHIP is obligated to the Wayne County Office of Public Services, and shall run with the land. Further, this AGREEMENT shall be binding on the PARTIES, and their respective successors and assigns.
- 9. The OWNER shall record this AGREEMENT with the Wayne County Register of Deeds, as an agreement with respect to the hotel facility, to ensure that this AGREEMENT shall be binding on the PARTIES, and their successors and assignees in interest until such a time as is described in paragraph 8 above. The OWNER, within thirty (30) days of the execution of this AGREEMENT, shall provide the Township with a copy of this AGREEMENT indicating that it has been filed for recording at the Wayne County Register of Deeds. Should the OWNER fail to timely record this AGREEMENT, the TOWNSHIP may record this AGREEMENT and the OWNER shall pay the costs associated therewith.
- 10. In the event of a failure of the OWNER to timely pay to the TOWNSHIP any amounts due under this AGREEMENT, such amounts may be placed on the delinquent tax roll of the TOWNSHIP and shall accrue interest and penalties, and shall be collected as, and shall be deemed delinquent real property taxes, according to the laws made and provided for the collection of delinquent real property taxes.
- 11. In accordance with 1976 PA 453, the PARTIES hereto covenant not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status, and to require a similar covenant on the part of any subcontractor employed in the performance of this AGREEMENT.

{Signatures on the following page}

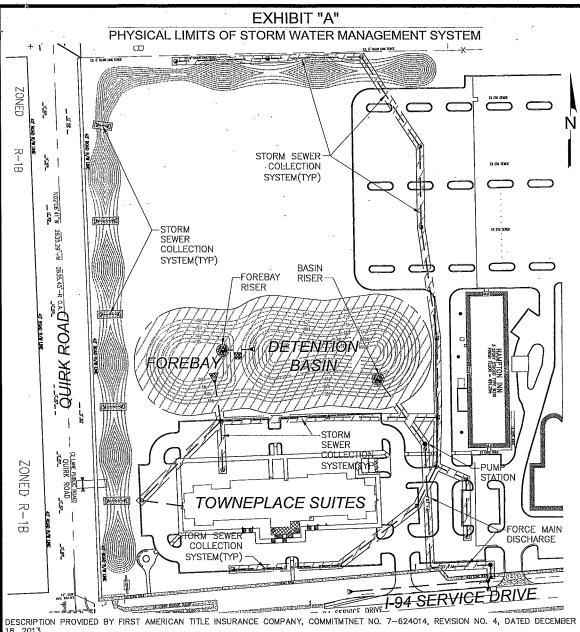
IN WITNESS WHEREOF, the PARTIES have caused this AGREEMENT to be executed by their respective duly authorized officers, managers, or members all as of the day and year above written.

OWNER: BELLEVILLE DEVELOPMENT, INC. a Michigan company

STATE OF MICHIGAN	By:, Authorized Signatory
parting of interiority) ss.: COUNTY OF)
say that he resides in	ay of, 2017, before me personally came, to me known, who, being by me duly sworn did depose and; that he is an Authorized Signatory of ENT, INC., the corporation described in and which executed he knows the seal of the corporation; that the seal affixed to orporate seal, that it was so affixed by the order of the Board ation, and that he signed his name thereto by like order.
	Notary Public,County,
	TOWNSHIP: CHARTER TOWNSHIP OF VAN BUREN, a Michigan body public By:
STATE OF MICHIGAN	Kevin McNamara, Supervisor By: Leon Wright, Clerk, CMC))

The foregoing instrument was ackno	owledged b	efore me thi	S	_day of_		_,20 ,
by Kevin McNamara and Leon Wi	right, the	Supervisor	and C	lerk, res	spectively,	of the
Charter Township of Van Buren, a l	Michigan b	ody public,	on behal	lf of said	body.	
				,		
	Notary P	ublic, Wayne	e County	y, Michig	gan	
	My Com	mission expi	res:			

WHEN RECORDED RETURN TO: Attn: Leon Wright, Clerk Charter Township of Van Buren 46425 Tyler Road, Belleville, MI 48111



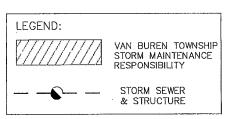
18, 2013 THE LAND REFERRED TO IN THIS COMMITMENT IS LOCATED IN THE TOWNSHIP OF VAN BUREN, COUNTY OF WAYNE, STATE OF MICHIGAN,

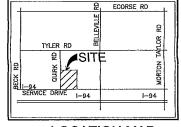
AND IS DESCRIBED AS FOLLOWS: PARCEL I:

PART OF THE SOUTHEAST 1/4 OF SECTION 16, TOWN 3 SOUTH, RANGE 8 EAST, DESCRIBED AS: BEGINNING NORTH 02 DEGREES 05 MINUTES 56 SECONDS WEST 43.6.49 FEET AND NORTH 89 DEGREES 05 MINUTES 50 SECONDS EAST 43.00 FEET FROM THE SOUTH 1/4 CORNER OF SECTION 16; THENCE NORTH 02 DEGREES 05 MINUTES 56 SECONDS WEST 300.00 FEET; THENCE NORTH 85 DEGREES 02 MINUTES 31 SECONDS EAST 560.85 FEET; THENCE SOUTH 00 DEGREES 49 MINUTES 35 SECONDS EAST 300.00 FEET; THENCE SOUTH 85 DEGREES 00 MINUTES 00 SECONDS WEST 554.20 FEET TO THE POINT OF BEGINNING. PARCEL II:

PART OF THE SOUTHEAST 1/4 OF SECTION 16, TOWN 3 SOUTH, RANGE 8 EAST, DESCRIBED AS: BEGINNING NORTH 02 DEGREES 05 MINUTES 56 SECONDS WEST 736.49 FEET AND NORTH 89 DEGREES 05 MINUTES 50 SECONDS EAST 43.00 FEET FROM THE SOUTH 1/4 CORNER OF SECTION 16; THENCE NORTH 02 DEGREES 05 MINUTES 56 SECONDS WEST 581.37 FEET; THENCE NORTH 80 DEGREES 48 MINUTES 08 SECONDS EAST 582.06 FEET; THENCE SOUTH 00 DEGREES 35 SECONDS EAST 544.54 FEET; THENCE SOUTH 85 DEGREES 00 MINUTES 00 SECONDS WEST 554.20 FEET TO THE POINT OF BEGINNING.

PROPERTY TAX ID: 83-064-99-0002-003 (PARCEL I) 83-064-99-0002-002 (PARCEL II)





LOCATION MAP SCALE: NTS

PROJECT: TOWNE PLACE SUITES NEC OF I-94 SERVICE DRIVE & QUIRK RD. VAN BUREN TOWNSHIP, WAYNE COUNTY PROPERTY OWNER: BELLEVILLE DEVELOPMENT, INC. 31100 STEPHENSON HIGHWAY MADISON HEIGHTS, MI 48071 CONTACT: REMY HANNA PHONE: 248-588-5062

ENGINEER: **BUD DESIGN & ENGINEERING** SERVICES, INC. 10775 S. SAGINAW ST., SUITE B GRAND BLANC, MI 48439 PHONE: (810) 695-0793 FAX: (810) 695-0569

DATE: 11/29/2016 SCALE: 1"=120' (8.5"x14") JOB NO: WCDPS R16-280 DRAWN BY: ACA SHEET 1 OF 1

EXHIBIT B - STORM WATER MANAGEMENT SYSTEM LONG-TERM MAINTENANCE PLAN

Wayne County DPS Permit No.: M-Wayne County DPS Plan Review No.: R16-280

A. Physical Limits of the Storm Water Management System

The storm water management system (SWMS) subject to this long-term maintenance plan (Plan) is depicted on Exhibit A to the permit and includes without limitation the storm sewers, catch basins, manholes, inlets, swales, buffer strip, spillways, forebay, detention basin, outlet control structure, pump station, and outlet pipe that conveys flow from the detention basin to a storm manhole within the right-of-way of I-94 Service Road. For the purposes of this plan, this storm water management system (SWMS) and all of its components as shown in Exhibit A is referred to as "Towne Place Suites SWMS".

B. Time Frame for Long-Term Maintenance Responsibility

The Belleville Development, Inc. is responsible for maintaining the Towne Place Suites SWMS, including complying with applicable requirements of the local or Wayne County soil erosion and sedimentation control program until Wayne County releases the construction permit. Long-term maintenance responsibility for the Towne Place Suites SWMS commences when defined by the maintenance permit issued by the County. Long-term maintenance continues in perpetuity.

C. Manner of Insuring Maintenance Responsibility

Van Buren Township has assumed responsibility for long-term maintenance of Towne Place Suites SWMS. The resolution by which the Van Buren Township has assumed maintenance responsibility is attached to the permit as Exhibit C. The Belleville Development, Inc., through a maintenance agreement with Van Buren Township, has agreed to perform the maintenance activities required by this plan. Van Buren Township retains the right to enter the property and perform the necessary maintenance of the Towne Place Suites SWMS if The Belleville Development, Inc. fails to perform the required maintenance activities. To ensure that the Towne Place Suites SWMS is maintained in perpetuity, the map of the physical limits of the storm water management system (Exhibit A), this plan (Exhibit B), the resolution attached as Exhibit C, and the maintenance agreement between the Van Buren Township and the property owner(s) will be recorded with the Wayne County Register of Deeds. Upon recording, a copy of the recorded documents will be provided to the County.

D. Long-Term Maintenance Plan and Schedule

Table 1 identifies the maintenance activities to be performed, organized by category (monitoring/inspections, preventative maintenance and remedial actions). While performing maintenance, chemicals should not be applied to the forebay, detention basin, buffer strip, or watercourses. Table 1 also identifies site-specific work needed to ensure that the storm water management system functions properly as designed.

TABLE 1									
STORM WATER MANAGEMENT SYSTEM LONG-TERM MAINTENANCE SCHEDULE									
MAINTENANCE ACTIVITIES	SYSTEM COMPONENTS	Storm Collection System (Inlets, Catch Basins, Manholes, Swales, Sewers)	Inlets to Forebay & Detention Basin	Forebay & Detention Basin	Outlet Control Structures & Outlet Pipes	Buffer Strip	Pump Station, Spillway, Ripraps	Pavement Areas, Others	FREQUENCY
Monitoring/Inspection									
Inspect for Sediment Accumulation*/Clogging of Stone	Filter	X	Χ	Χ	X				Annually
Inspect For Floatables, Dead Vegetation & Debris		Х	Χ	Χ	Х	Χ			Annually & After Major Events
Inspect For Erosion And Integrity of Banks & Berms		X	Χ	Χ	X	Χ	Χ		Annually & After Major Events
Monitor Plantings/Vegetation		Х		Χ		Χ			2 Times per Year
Inspect All Components During Wet Weather & Compare to As-Built Plans		Х	Χ	Х	Х	Χ	Χ	Χ	Annually
Ensure Maintenance Access Remain Open/Clear		Х	Χ	Х	X	X	Х		Annually
Preventative Maintenance		_,							
Mowing				X		X			As Needed/Per Township Ordinance
Remove Accumulated sediments*		Х	Χ	X	X				As needed*
Remove Floatables, Debris, Invasive & Dead Vegetation		Х	Χ	X	Х	X			As Needed
Replace or Wash & Reuse risers stone filters				X					Every 3 years, or as needed**
Sweeping of Paved Surfaces, Others								Х	As Needed
Remedial Actions									
Repair/Stabilize Areas of Erosion		Х	Χ	X	X	X	Χ		As Needed
Replace Dead Plantings and Trees, Reseed Bare Areas		Χ		X		Х			As needed
Structural Repairs		Х	Χ	Х	Х	Х			As Needed
Make Adjustments/Repairs to Ensure Proper Functioning		Х	Χ	X	Χ	Х	Х	X	As Needed

NOTES: *Forebay & Detention Basin to be cleaned whenever sediments accumulate to a depth of 6-12 inches, or if sediment resuspension is observed. ** Replace stones if they cannot be adequately cleaned.

1	PROPERTY INFORMATION:	PROPERTY OWNER:	ENGINEER:	DATE: 08 / 15/2016
	Towne Place Suites	Belleville Development, Inc.	BUD Design & Engineering Services	
	NEC of I-94 Service Road & Quirk Rd	31100 Stephenson Highway	10775 S. Saginaw Street, Suite B	
	Van Buren Township, Wayne County,	Madison Heights, MI 48071	Grand Blanc, MI 48439	
	Michigan	Contact: Remy Hanna	Phone: (810) 695-0793	SHEEET 1 OF 1
	3	Phone: (248) 588-5062	Fax: (810) 695-0569	

Charter Township of Van Buren REQUEST FOR BOARD ACTION

Agenda Item:	
Work Study Date:	09/05/17
Board Meeting:	09/05/17

Consent Agenda	_ New	Business_X	Unfinished Busines	ss:	Public Hearing		
ITEM (SUBJECT)	an amoun	To approve the purchase for playground equipment for Van Buren Park for an amount not to exceed \$70,000 per the Scope of Services in FTCH's August 7, 2017 letter. The expense will be paid with CDBG funds.					
DEPARTMENT	Planning &	Economic Dev	elopment				
PRESENTER(S)	Matthew R	. Best, Deputy	Director of Plannin	g and Econom	ic Development		
PHONE NUMBER	(734) 699-	·8913					
INDIVIDUALS IN ATTENDANCE (OTHER THAN PRESENTER)	Ron Akers	, Director of Pl	anning and Econom	ic Developme	nt		
Agenda topic							
ACTION REQUESTED	ACTION REQUESTED						
To approve the purchase for playground equipment for Van Buren Park for an amount not to exceed \$70,000 per the Scope of Services in FTCH's August 7, 2017 letter. The expense will be paid with CDBG funds.							
BACKGROUND - (SUPPO	RTING AND RE	FERENCE DATA, INC	CLUDE ATTACHMENTS)				
See attachments.							
BUDGET IMPLICATION	BUDGET IMPLICATION Funds for are funded from CDBG.						
IMPLEMENTATION NEXT STEP	If approved, the purchase will be completed.						
DEPARTMENT RECOMME	NDATION	Approval		i dalak menditanan kelek di Selah Selah di Keraman pelan mak pilan perdenan di menditan kemagia danan sampanj Terama			
COMMITTEE/COMMISSION RECOMMENDATION							
ATTORNEY RECOMMENDATION /							
(May be subject to Attorney/Client Privilege and not available under FOIA)							
ADDITIONAL REMARKS							
APPROVAL OF SUPERVISOR / // // // // // // // // // // // //							



TO:

Board of Trustees

FROM:

Matthew R. Best

Deputy Director of Planning and Economic Development

RE:

Approval of Playground Equipment for Van Buren Park

DATE:

August 29, 2017

Developmental Services and the Parks and Recreation Department have proposed improvements to Van Buren Park as part of the Community Development Block Grant (CDBG) program. At the last Board of Trustees' meeting, the Board approved the Fishbeck, Thompson, Huber and Carr (FTCH) engineering services for this project. These improvements include a new pavilion and playground structure. The first set of funding must be spent by October 13, 2017. Developmental Services and the Parks and Recreation Department have moved to purchase the playground equipment in order to meet this deadline.

A bid package for the playground equipment was published on August 27, 2017. The package was also placed on the website and sent to local potential bidders on August 28, 2017. Bids for the equipment are to be received on September 1, 2017. Attached to this document are the bid specifications as well as examples of the type of equipment to be purchased. The exact equipment will not be specified until the bidder is selected and the equipment vendor and the Township design and select the structure for the site.

Developmental Services and the Parks and Recreation Department are recommending approval for the purchase of the equipment not to exceed the price of \$70,000. This will be funding from CDBG funds. This equipment will be designed and delivered to Van Buren Park as part of this purchase. Installation will be part of a separate contract.

Charter Township of Van Buren Township Van Buren Township Park Play Structure Improvements

BID PACKAGE

Project No. 171553 August 28, 2017



Notice of Advertisement

The Charter Township of Van Buren, Wayne County, MI is requesting proposals for the design and supply of playground equipment for the Charter Township of Van Buren Park Play Structure Improvements Project located at 50901 S. I-94 Service Drive, Charter Township of Van Buren Township, MI. (mailing address 50901 S. I-94 Service Drive, Belleville, MI. 48111). Park Playground Equipment to be delivered to the Charter Township of Van Buren Park Pole Barn. Bid forms and specifications are available commencing Monday, August 28, 2017, at the Office of the Township Clerk, 46425 Tyler Road, Charter Township of Van Buren Township, MI 48111, from 7:30 a.m. – 4:00 p.m., Monday – Friday or on the Township website at www.vanburen-mi.org. Bids shall be submitted to the Clerk's Office by 10:00 a.m. on Friday, September 1, 2017 and will be publicly opened immediately following the closing of the bid. The Charter Township of Van Buren reserves the right to reject any and all bids and reserves the right not to award a contract. The Charter Township of Van Buren Township is an equal opportunity employer. This project will be funded with federal Community Development Block Grant (CDBG) funds.

Website Posted: August 25, 2017 Published: August 27, 2017



NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that **SEALED BIDS** will be received at the Office of the Clerk, located in the Charter Township of Van Buren Township Hall, 46425 Tyler Road, Charter Township of Van Buren Township, MI 48111, **on or before Friday, September 1, 2017 at 10:00 a.m.** for the following item:

Design and Supply of playground equipment at the Charter Township of Van Buren Park 50901 S. I-94 Service Drive, Charter Township of Van Buren Township, MI

Park Playground Equipment to be delivered to the Charter Township of Van Buren Park Pole Barn.

(Mailing address: 50901 S. I-94 Service Drive, Belleville, MI 48111

The Charter Township of Van Buren is using Federal Community Development Block Grant (CDBG) funds for this project. Bids & Requests for Proposals for Township supplies and services can be found on the Township's website at www.vanburen-mi.org.

The bidder shall deliver (3) three copies (an original and two copies) of bid.

The Bidding Schedule is as follows:

Date	Detail
Monday, August 28, 2017	Bid Issued
Wednesday, August 30, 2017 by noon	Bidder Questions Due to Township.
Friday, September 1, 2017	Bid Due Date & Opening at 10:00 a.m.
Tuesday, Sept. 5, 2017	Selection of Contractor and Approval by Township.
Wednesday, Sept. 6, 2017	Notice of Award and Purchase Order Issued.
Wednesday, October 11, 2017	Playground Equipment <u>must</u> be delivered to Township Hall and accepted by Township Representatives.
Wednesday, October 11, 2017	Deadline to Submit Final Invoice to Township.

^{*} The Charter Township of Van Buren reserves the right to not award a contract.

For assistance or further information, contact Mr. David Potter, PE at (248) 324-4791 or dpotter@ftch.com .

Playground Equipment Specifications Play Structure and Swing Set

Project Introduction

The Charter Township of Van Buren is using federal funds for design and supply of playground equipment for the Van Buren Park Play Structure Improvements Project located at **50901 S. I-94 Service Drive**. The Charter Township of Van Buren reserves the right to not award a contract. Upon mutual agreement of the Charter Township of Van Buren, bidder, the specifications may change based on the Charter Township of Van Buren's desire to modify the play structure equipment in the best interest of the Charter Township of Van Buren.

General Questions

Please contact David Potter, PE at (248) 324-4791 or dpotter@ftch.com with any questions. Thank you for your interest in this project.

General Requirements

The provisions of the entire contract documents are hereby made a part of this section.

The successful bidder shall have included in their base bid, all of the general requirements as listed below and shall be prepared to make a presentation to the Charter Township of Van Buren's Board, if requested, and if selected be willing to work with the Charter Township of Van Buren to finalize any requested design changes to the base bid by addition or subtraction of the proposed elements to stay within the Charter Township of Van Buren project budget.

This item of work shall include the design and supply of a multi-tier ADA accessible play structure within an existing footprint of approximately 60' x 60' and a two-bay swing set.

- The project budget for the play structure and swing set is \$70,000.
- Ground and elevated activities appropriate for all levels of ability ages 5 to 12.
- The play structure shall have a Nature Theme.
- The swing set shall be a two-bay, four swings (two belt seats and two tot seats).
- All vertical posts shall be 5-inch OD.
- The bidder shall submit 2D Drawings, 3D Drawings, a parts list and specifications with the priced proposal.
- It is expected that the bidder has visited and made him/herself familiar with project site and its surroundings.

The installation, safety surface and restoration will be bid via a separate bid package. The play space surrounding and beneath the play structure shall be made of a playground safety surface consisting of certified mulch, and is <u>not</u> part of this bid package.

Play Components

Standards

Meet the requirements and recommendations of the applicable portions of the latest edition of Guidelines by the Consumer Product Safety Commission Publication No. 325, the latest edition of Standards by the American Society for Testing and Materials (ASTM Standard #1487) and the latest edition of the Americans with Disabilities Act Architectural Guidelines (ADAAG) as set forth in the Federal Register. Manufacturers of play equipment must be certified by the International Organization for Standardization (ISO) for 9001 – Quality Standards certifying manufacturer's processes and 14001 – Standards for Environmental Protection and Natural

Resource Preservation. All bidders' equipment must meet or exceed International Play Equipment Manufacturers Association (IPEMA) Certified.

Manufacturer - Basis of Design:

Miracle Recreation Equipment Company

Product Line:

Kids Choice

Model: Age Group: 714S509 5-12

Playworld Systems

Product Line: Pla

Playmakers, Club House Junction

Model:

500-1609

Age Group:

5-12

BCI Burke Company

Product Line:

Natureplay

Model:

NUNP-2371

Age Group:

5-12

BCI Burke Company

Product Line:

Natureplay

Model:

Nucleus NU-2021

Age Group:

5-12

Any manufacturer seeking approval must submit a written list of deviations, a 2-Dimensional and 3-Dimensional drawing of their proposed structure which includes the IPEMA certification and manufacturer's statement that proposed equipment conforms to the ADA accessibility Guidelines with a breakdown of total elevated components, elevated components accessible by transfer, and total accessible ground level components. Manufacturer must also submit ISO Certifications as stated above. Products manufactured in the USA are preferred.

Warranty

Bidders shall carry the following minimum warranties as listed below:

100-YEAR LIMITED WARRANTY

On all aluminum posts, stainless steel fasteners, clamps, beams and caps, against structural failure due to corrosion/natural deterioration or manufacturing defects, and on steel posts and arches against structural failure due to material or manufacturing defects.

15-YEAR LIMITED WARRANTY

On all plastic components, all steel components (except 100-year steel posts), climbers, decks and PVC coatings (except Wiggle Ladders, Chain Ladders and Swing Chain) against structural failure due to material or manufacturing defects.

10-YEAR LIMITED WARRANTY

On concrete products against structural failure due to natural deterioration or manufacturing defects. Does not cover minor chips, hairline cracks or efflorescence.

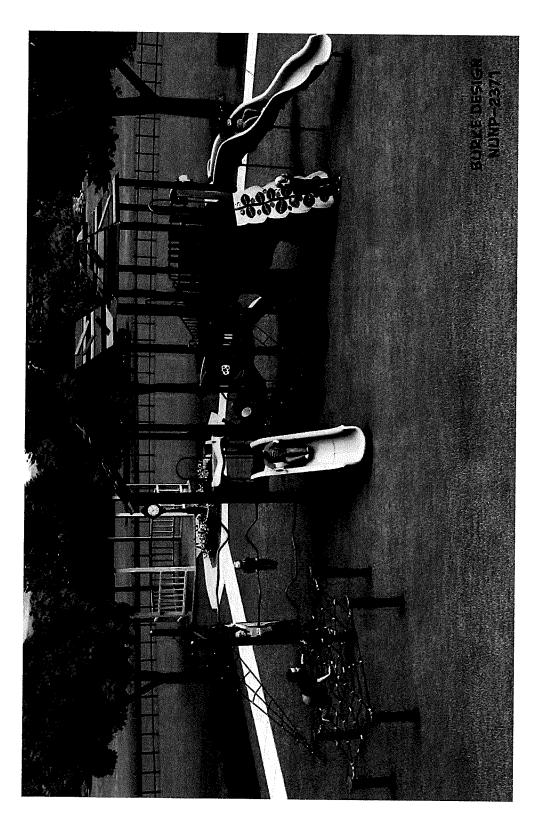
8-YEAR LIMITED WARRANTY

On "net" climbers and climbing cables against defects in materials or manufacturing defects. On fabric shade canopy fabric against failure from significant fading, deterioration, breakdown, mildew, outdoor heat, cold or discoloration. This warranty is limited to the specified design loads.

Submittals

The following is a list of mandatory submittals to be included within each proposal:

- A. Submit product data on all materials specified herein.
- B. Submit complete scaled layout drawings showing all dimensions and necessary details for each configuration including protective area or fall zone.
- C. Submit specifications for all proposed equipment.
- C. Submit colored 3-D drawings.
- D. Submit proof of warranty as specified herein.
- E. Submit a detailed list of any deviations from the specified product, if any.
- F. Submit IPEMA certification showing compliance with all applicable portions of the current ASTM F-1487 Standard.
- G. Submit documentation that the Playground Equipment Manufacturer is *ISO 9001* certified (Quality Management Standard).
- H. Submit documentation that the Playground Equipment Manufacturer is *ISO 14001* certified (Environmental Management Standard).
- 1. Submit verification for where products are manufactured.
- J. Submit a list of bidder's certified playground equipment installers.
- K. Submit cost quotation on the completed bid forms provided.
- L. Submit CPSI Certifications for Bidder and Installers.
- M. Submit Insurance Certificates for the Bidder.



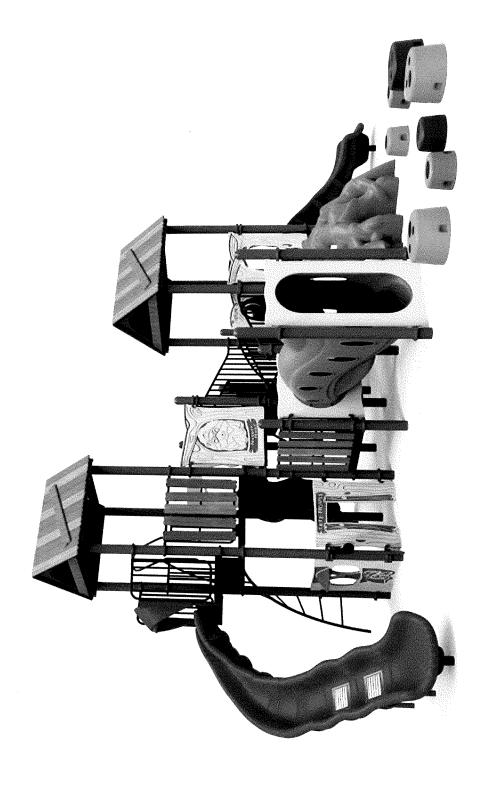
Ages: 5-12

Approximate List Price: \$59,789*

ASTM Use Zone: 55' x 52'

Capacity: 73

Fall Height: 96"



Playmakers® Clubhouse Junction

Product: 500-1609 \$53,754